

UNITARIAN UNIVERSALIST FELLOWSHIP of LONGVIEW

Governing Board Meeting

July 12, 2009

MINUTES

Board Members Present: President Jessica Noble, Vice President Marolen Mullinax, Secretary Sky Mitchell, Treasurer Huey Mitchell, Director-at-Large Chip Koepke, Director-at-Large Amanda Koepke, Director-at-Large Tina Rushing, Director-at-Large Celeste Fisher

Also Present: Richard Parrish, Austin Pennington

Jessica called the meeting to order at 12:30 PM by lighting the candle.

The June minutes were reviewed.

A motion was made and seconded to approve the minutes as submitted. The motion was unanimously approved.

Huey suggested that in the interest of saving time, the agenda, minutes, and financial statement be distributed to the Board by email during the week before the meeting. All Board members will be expected to have reviewed the material prior to the meeting and be prepared to question and/or approve the items. All Board members agreed to give this a try.

Chip reported that he ran into more problems with Facebook. He will continue working to get the UUFL set up there.

Chip said he would be able to do the flooring in the Child Care room on Wednesday, July 15th if he could get a couple people to help him. Jessica and Marolen volunteered. Celeste volunteered Jeff.

Chip said he had ten security keys made for the main building: one for each Board member plus two spares. Eight have been distributed.

The rodents are still in the R E building. Chip said he is hesitant to use the poison. Marolen said she has used it in her own home and rental properties and had no problems. She said she would be willing to do it. Chip said he would take care of it.

Celeste distributed copies of the Housekeeping Checklist that she drew up. All were impressed with her thoroughness and good ideas. A new list will be posted on the first Sunday of each month so volunteers can see what jobs need to be done.

Chip said he would make a similar list for maintenance jobs that need to be done around the Fellowship and post it by the food bar.

Sky distributed copies of the Board Members Opening and Closing Responsibilities. These will be posted on the cabinets in the kitchen.

Jessica is working on updating the Coordinator jobs and who is doing them.

The Board then turned to new business. Huey presented the financial report. There were no questions. A motion was made and seconded to accept the financial statement as presented. The motion was unanimously approved. The financial report will be filed for audit.

Susan Smith, Southwestern UUA District Executive, met with the UUFL Governing Board July 12th to help them develop a plan and identify needed skills in leading a small congregation. Her two-hour presentation, including input and questions from the Board, was deemed very helpful. The Board decided the first step needed to be taken is to develop a covenant for Board Meetings that will be restated at the beginning of every meeting for the purpose of guidance and review. Because Susan gave us so much information and so many good ideas, board members also wanted to find a time to get together and review what we heard from her.

Susan strongly suggested that we send qualified people to the Dwight Brown Leadership Training next year.

There being no further business, Jessica extinguished the candle and adjourned the meeting.

Sky Mitchell, Secretary